Job Announcement: St. Louis USBC Association Manager

Some of the duties include:

- Serves as recording Secretary to the Board
- Responsible for duties outlined in the USBC Association Policy Manual
- Implements directive of SLUSBC Board
- Manager SLUSBC office
- Process membership and awards
- Maintain SLUSBC bowlers' averages
- Maintain web site
- Responsible for lane certification
- Serves as SLUSBC tournament director
- Maintain SLUSBC financial records

Applications must be postmarked by November 15, 2015 Mail to Search Committee, St. Louis USBC, 1700 S. Big Bend, St. Louis, Missouri 63117

Position posted at: <u>www.stlusbc.org</u> Or Contact St. Louis USBC Office at (314) 645-8747



